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**Achievement First Bridgeport Academy**

**Board of Directors Meeting**

Meeting Minutes

Monday, June 10, 2013, 6:00 PM

A meeting of the Achievement First Bridgeport Academy Board of Directors was held on June 10, 2013 at Achievement First Bridgeport Academy Elementary School 655 Stillman Avenue, Bridgeport CT.

The following board members, constituting a quorum, were in attendance:

Andy Boas

Ed Raice

Max Perez

Melissa Ceriale

James Bennett

Dick Kalt

Chris Kunhardt

Harold Kamins

Marlene Macauda

Wiley Mullins

Debra Hertz

Judy Andrews

Cornelius Medas

Also in attendance:

**School staff**: Katherine Baker, Morgan Barth

**Achievement First staff**: Kelonda Maull, Scot Kerr, Tony Siddall

1. **Call to Order & Attendance**

The meeting was called to order at 6:13 pm by Andy Boas. It was noted that the meeting had 100% attendance of all voting Board members.

1. **Recognition of Senior Signing Day (Tony Siddall)**

Mr. Siddall asked Harold Kamins and Deb Hertz to express how the room felt at Senior Signing Day. The board discussed the day and watched a video of Senior Signing Day.

1. **Discussion of Principal’s Report and Dashboard**

Kate Baker, AF Bridgeport Academy Elementary School:

Ms. Baker spoke to the board regarding progress in reading and math for the year. She has been able to analyze data and plan for next year. She reported on the end of year parent survey and expressed some challenges for the year. She is looking forward to addressing attendance and is happy her leadership staff will remain the same for next year. She then opened for questions.

Morgan Barth, AF Bridgeport Academy Middle School:

Mr. Barth spoke to the board regarding his upcoming transition and Challa Fleming taking over as the principal for AF Bridgeport Academy Middle School. He gave background for the last two weeks of school and how positive scholars and staff are. He let the board know they are building excitement by reading and finishing up assignments for the end of the year. Mr. Barth spoke to the board regarding the Common Core shift and is excited about the more rigorous work in all subject areas. He mentioned upcoming school field trips and scholars are enjoying the incentives of their scholar dollars. He gave background to scholar dollars and how scholars are able to attend the trips. Mr. Barth spoke to the board regarding expulsions and discussed progress and management for this in the future to better support staff and scholars. He then opened for questions.

1. **Advocacy Update (Tony Siddall)**

Mr. Siddall gave the board an update on advocacy efforts this year for the state and local level. He then opened for questions. He mentioned two key points that pushed this year’s legislative process of work. One, holding rally’s at the state house. Second, Mr. Siddall mentioned the support of AF parents. He then opened for questions.

1. **Update on new elementary school plans (Andy Boas)**

Mr. Boas spoke to the board on opening a new elementary school in Bridgeport. He reported that discussions with the Mayor and BOE. They hope to come to an agreement soon. Mr. Boas then opened for questions.

1. **Board Business**

The Board of Directors reviewed minutes from the March 2013 meeting.

After discussion, Ms. Hertz moved to approve the minutes as presented, and Mr. Kamins seconded the motion. The motion carried with unanimous approval of the Board.

Mr. Raice gave the financial update to the board and he reviewed the forecast financials and FY 14 budgets.

After discussion, Mr. Kalt moved to approve the Forecasted Financials as presented, and Mr. Medas seconded the motion. The motion carried with unanimous approval of the Board.

After discussion, Mr. Kamins moved to approve the Budget as presented, and Mr. Perez seconded the motion. The motion carried with unanimous approval of the Board.

1. NOW THEREFORE BE IT RESOLVED THAT, the Board of Directors of Bridgeport Academy hereby approves the proposed budget.

Mr. Raice spoke to the board regarding the Audit and the board would like a copy of the Audit report.

The board will defer the acceptance of the Audit report from the Finance committee until the next meeting.

The Board discussed the Re-Appointment of CohnReznik.

1. NOW THEREFORE BE IT RESOLVED THAT, the Board of Directors Bridgeport Academy hereby ratifies the re-appointment of the auditors, CohnReznick, of Farmington CT.

After discussion, Ms. Hertz moved to approve the Re-appointment of CohnReznik as presented, and Mr. Kalt seconded the motion. The motion carried with unanimous approval of the Board.

Mr. Siddall gave background to the board regarding the CT state Alternative Educator Evaluation Plan.

1. NOW THEREFORE BE IT RESOLVED THAT, the Board of Directors of Bridgeport Academy hereby approves the submission to the State of Connecticut of the Teacher Career Pathways as the District-Proposed Alternative Educator Evaluation Plan.

After discussion, Mr. Kamins moved to approve the submission of Teacher Career Pathways, and Mr. Mullins seconded the motion. The motion carried with unanimous approval of the Board.

Mr. Boas spoke to the board regarding the Healthy Foods Certification Statement.

1. NOW THEREFORE BE IT RESOLVED THAT, the Board of Directors Bridgeport Academy hereby authorizes the Board Chairman to certify that we will meet the standards specified in Section 10-215e of the Connecticut General Statutes for the period July 1, 2013 through June 30, 2014.

After discussion, Ms. Hertz moved to approve the Health Foods Certification Statement as presented, and Mr. Mullins seconded the motion. The motion carried with unanimous approval of the Board.

Mr. Boas asked the board to approve the Credit Card authorization and credit limit resolution.

* 1. NOW, THEREFORE, BE IT RESOLVED, that Achievement First is hereby authorized and directed to investigate and obtain a credit card in the account of this Corporation for Florisca Carter and Soren Gutierrez, Directors of School Operations, with a credit limit per Academy of $30,000. Each Academy will have two cards, and each cardholder will have access to the full credit limit of that Academy to make reasonable and necessary purchases which are in the ordinary course of business of this Corporation and consistent with the Budget. The use of the card will be subject to the school’s fiscal policies and procedures. They are hereby authorized and directed to serve as the primary contacts with the credit card company for all credit cards in the account of this Corporation. The use of the cards will be subject to the school’s fiscal policies and procedures.

After discussion, Ms. Hertz moved to approve the Credit Card authorization and credit limit as presented, and Mr. Mullins seconded the motion. The motion carried with unanimous approval of the Board.

1. **The Board went into executive session at 7:55 pm to discuss the PGP Report; The Board returned from executive session at 8:05 pm**

NOW THEREFORE BE IT RESOLVED THAT, the Board of Directors Bridgeport Academy hereby accepts the report of the PGP Committee.

After discussion, Ms. Ceriale moved to approve the PGP Report as presented, and Mr. Medas seconded the motion. The motion carried with unanimous approval of the Board.

1. **Adjournment**

The meeting was adjourned at 8:10 pm by Andy Boas.

Minutes Taken By: **Kelonda Maull**

**Approved** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_